

# Adult and Community Services Overview and Scrutiny Committee

10 January, 2007

## Agenda

The Adult and Community Services Overview and Scrutiny Committee will meet at the **SHIRE HALL, WARWICK** on **WEDNESDAY, the 10 JANUARY, 2007 at 10.00 a.m.**

The agenda will be:-

### 1. General

- (1) Apologies for absence
- (2) Members' Declarations of Personal and Prejudicial Interests

Note: Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Personal interests relating to any item on the agenda arising by virtue of the members serving as District/Borough councillors are declared below:-

Councillor Les Caborn, Member of Warwick District Council.  
Councillor Jose Compton, Member of Warwick District Council.  
Councillor Richard Dodd, Member of Rugby Borough Council.

---

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

Councillor Susan Main, Member of Stratford-on-Avon District Council.  
Councillor Mick Stanley, Member of North Warwickshire Borough Council.

**(3) Minutes of the Adult and Community Services Overview and Scrutiny Committee Meeting held on the 13 December 2006 (copy attached)**

## **2. Public Question Time**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Adult and Community Services Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk) at least five working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

## **3. Adult Social Care - Performance Monitoring 2006-2007 (Monthly Update)**

Report of the Strategic Director for Adult, Health and Community Services

This report outlines social care performance for the period April – October 2006. It forms part of a series regular reports to Scrutiny on performance monitoring. Further reports will be submitted to future meetings.

### **Recommendations**

Members of the Adult and Community Services Overview and Scrutiny Committee are asked to:

- Consider the adult social care performance between April and October 2006
- Considers the action being taken to further improve performance
- Receive a further report on performance monitoring in February 2007.

---

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

For further information please contact Graeme Betts, Strategic Director, Tel: 01926 412083 E-mail [graemebetts@warwickshire.gov.uk](mailto:graemebetts@warwickshire.gov.uk).

#### **4. Low Intensity Support Services**

Report of the Strategic Director for Adult, Health and Community Services

This report outlines the development of the PHILLIS (Promoting Health and Independence through Low Level Integrated Services) Service, defines the projected number of clients accessing the service, and offers a proposal to increase capacity of those accessing the Service.

##### **Recommendation**

That the Committee recognises the progress made to date and considers a proposal to increase the number of people accessing the Service up until 31<sup>st</sup> March 2007.

For further information please contact Elizabeth Ross, Policy and Development Manager, Tel: 01926 731003 E-mail [elizabethross@warwickshire.gov.uk](mailto:elizabethross@warwickshire.gov.uk).

#### **5. Improvements in Human Resource Monitoring and Management Arrangements**

Report of the Strategic Director for Adult, Health and Community Services

The Directorate's HR monitoring and management arrangements in the form of absence management and ethnic minority monitoring have been the focus of some criticism in past inspections by CSCI. The Strategic Management Team has been working to address both these issues and significant improvements have been made to date. This report contains an update on the position for Members.

##### **Recommendation**

The Committee is asked to consider the progress being made with regards to improving HR monitoring and management arrangements within the Directorate.

For further information please contact Ron Williamson, Head of Resources, Tel: 01926 412083 E-mail [ronwilliamson@warwickshire.gov.uk](mailto:ronwilliamson@warwickshire.gov.uk).

---

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

## **6. Half Year Report on Adult Directorate Complaints and Representations April - September 2006**

Report of the Strategic Director for Performance and Development

This report comments on the operation and effectiveness of Adult, Health and Community Services Directorate Complaints and Representations procedures over the first six months of this financial year.

### **Recommendations**

Committee Members are asked to:

1. Consider good performance and areas for improvement
2. Receive a full year review in July 2007.

For further information please contact Karen Smith, Customer Relations Manager, Tel: 01926 414103 E-mail [karensmith@warwickshire.gov.uk](mailto:karensmith@warwickshire.gov.uk) or Maureen Oakes, Strategy and Performance Support Manager, Tel: 01926 412429 E-mail [maureenoakes@warwickshire.gov.uk](mailto:maureenoakes@warwickshire.gov.uk).

## **7. Provisional Items for Future Meetings and Forward Plan Items Relevant to the Work of this Committee**

A table setting out provisional items for future meetings is attached.

## **8. Any Other Items**

which the Chair decides are urgent.

## **9. Reports Containing Confidential or Exempt Information**

To consider passing the following resolution:

'That members of the public be excluded from the meeting for the items mentioned below on the grounds that their presence would involve the disclosure of confidential or exempt information as defined in paragraph 3 of the Local Government Act 1972'.

(NB. Copies of extracts describing exempt information are available in Warwickshire Libraries, the County Council Handbook and the Access to Information Register held in my office).

---

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

## 10. Direct Payments – Cost – Benefits Analysis

Report of the Strategic Director for Adult, Health and Community Services

This report provides a cost-benefit analysis and outlines service users' views of the Direct Payment Scheme.

### Recommendation

The Committee is asked to consider this report.

For further information please contact Richard Killingbeck, Service Manager – Information, Access and Policies, Tel: 01926 736512 E-mail [richardkillingbeck@warwickshire.gov.uk](mailto:richardkillingbeck@warwickshire.gov.uk).

**JIM GRAHAM**  
Chief Executive

### **Adult and Community Services Overview and Scrutiny Committee Membership**

Councillors Les Caborn, Jose Compton, Jill Dill-Russell, Richard Dodd, Marion Haywood, Nina Knapman, Sue Main, Frank McCarney, Raj Randev, Mota Singh, Ian Smith and Mick Stanley.

**Portfolio Holders:-** Councillor Colin Hayfield (Adult and Community Services)

## **The reports referred to are available in large print if requested**

**General Enquiries: Please contact Ann Mawdsley on 01926 418079**  
**E-mail: [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk)**

Enquiries about specific reports: Please contact the officers named in the reports.

---

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)